



**EXAMINATION DIVISION (O/o the COE)**

No. GGSIPU/EXAM/COE/2025/724

Dated: 19.03.2025

**NOTICE**

**Sub: Submission of Registration Chart for forthcoming End Term Semester / Annual Examinations of the University May - June 2025.**

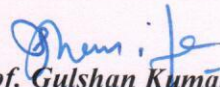
To facilitate the submission of the Registration Chart for the End Term Semester / Annual Examinations, tentatively scheduled for May – June 2025, University Schools of Studies, University Centers, and Affiliated Institutions/Colleges are requested to submit the Registration Chart online via the University portal. A link with detailed instructions for the submission will be provided on **Wednesday, 19<sup>th</sup> March 2025**, to the email IDs of the University Schools of Studies and Affiliated Institutes registered with the Examination Division. This link will remain valid until **Thursday, 03<sup>rd</sup> April 2025**.

**Students admitted in the Academic Year 2024-25 across various programs, whose names do not appear in the Registration chart, are required to fill the OMR sheet (Manually). All USS and affiliated institutes are, therefore, requested to collect the necessary Blank OMR sheets from the Conduct Branch as needed.**

Late fee for registration (regular/reappear) after due date will be charged as per notification issued vide no. GGSIPU/EXAM/COE/2022/3828 dated 12.07.2022 (S. No. 03). A copy of the notification is attached.

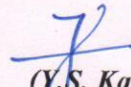
**All the University Schools of Studies / Affiliated Institutes are requested to kindly submit the hard copy of the Registration Chart (in duplicate alongwith filled OMR sheets, if any) to the Conduct Branch as per stipulated date given above.**

**All the stakeholders are requested to adhere to the above mentioned schedule.**

  
(Prof. Gulshan Kumar)  
Controller of Examinations

**Copy to:**

1. All Deans/ Directors/Principals of USS / Affiliated Institutes.
2. In-charge (Results), Examination Division, GGS Indraprastha University, Delhi.
3. In-charge (Server), Examination Division, GGS Indraprastha University, Delhi.
4. In-charge (EDP), Examination Division, GGS Indraprastha University, Delhi.
5. A.R. to VC for kind information of Hon'ble Vice-Chancellor, GGS Indraprastha University, Delhi.
6. AR. to Registrar for kind information of Registrar, GGS Indraprastha University, Delhi.
7. SO to COF for kind information of Controller of Finance, GGS Indraprastha University, Delhi .
8. Manager, Indian Bank.
9. Head UITS – for uploading the Notice on the University Website.
10. Office Copy

  
(Y.S. Kataria)  
In-charge (Conduct)